Position: Communications Intern
Reports to: Executive Director
Location: Negotiable
Position type: Internship
Compensation: Paid, 15-20 hours/week - $10/hour up to $500/month
Deadline to apply: May 15, 2017
Start Date: June 1, 2017 to August 31st, 2017

The League of Oil and Gas Impacted Coloradans (LOGIC) is seeking an intern for summer 2017 to assist with communications.

About LOGIC: LOGIC was founded in late 2015 by community groups from across Colorado. LOGIC’s mission is to bring impacted and concerned Coloradans together to bring about oil and gas policy solutions that prioritize public health, safety, and natural resources – addressing the impacts of oil and gas development. Learn more about us at www.coloradologic.org.

The Position: The communications intern will work directly with the Executive Director to build and maintain LOGIC’s online and media communications. The communications intern will help to bring social and earned media attention to LOGIC’s programs and initiatives.

Responsibilities:
• Draft, edit, and coordinate written communications for LOGIC such as e-mail alerts, letters, press releases, and social media posts.
• Coordinate social media posts in conjunction with the Executive Director.
• Track, compile, and disseminate weekly news clips.
• Help to develop Fact sheets and presentations.
• Work with the Executive Director to identify media opportunities.
• Help to continuously update LOGIC’s media lists.
• Help to manage LOGIC’s online e-mail database.
• Conduct assessments of press coverage and make recommendations for future strategies.

Qualifications:
• Completion of at least two years of study at an accredited college or university.
• Excellent writing, research and interpersonal skills, including public speaking
• Passion for environmental justice.
• Proficiency in office computer programs (Word, Excel, PowerPoint), web research and social media.
• Strong organizational skills.
• Flexibility – some evening/weekend work will be required.
• General knowledge of oil and gas issues in Colorado a plus.
To Apply: Send a 1-2 page letter describing your interest in the position and why you think you’d be a good fit, resume, current college transcript, and three references to Sara Loflin, Executive Director of LOGIC, at sloflin@coloradologic.org by May 15th, 2017. Please include “Community Organizing Internship” in the subject line. Select candidates will be contacted for an interview. No phone calls, please.